

HOWARD ROMERO
PRESIDENT
JAMES K. BROWN
VICE PRESIDENT
SHEILA MILLER
SECRETARY
DWIGHT SAVOIE
TREASURER



ALFRED DEVALL II
NATHAN GRIFFITH
THOMAS COX
NINA JONES
TREMAYNE PICOU
BRENT MORALES

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PROCEEDINGS

CAMERON PARISH PORT HARBOR & TERMINAL DISTRICT

January 31, 2023

The Cameron Parish Port Harbor & Terminal District met in regular session on Tuesday, January 31, 2023, at the Port Board Building, Cameron, Louisiana at 5:00 o'clock PM.

Present: Howard Romero, Tremayne Picou, Thomas Cox, Sheila Miller, Alfred Devall, Nathan Griffith

Absent: Jimmy Brown, Nina Jones, Dwight Savoie, Brent Morales

Guests: Bryon Richard- Lonnie, Harper & Associates

Parish Agencies: Kim Montie, Port Director
Tianna Dunaway, Asst. Port Director
Tom Barrett, District Attorney

The meeting was called to order by Chairman Howard Romero.

Tremayne Picou led the Pledge of Allegiance and Nathan Griffith gave the invocation.

The Floor was open for nomination of President: On the motion of Mr. Griffith, seconded by Mr. Picou and carried the board agreed to elect Howard Romero as President. On the motion of Mr. Griffith, seconded by Mr. Picou and carried the nominations were closed.

The Floor was open for nomination of Vice- President. On the motion of Mr. Griffith, seconded by Mr. Devall and carried the board agreed to elect James K. Brown as Vice-President. On the motion of Mr. Griffith, seconded by Mr. Devall and carried nominations were closed.

The Floor was open for nomination of Secretary. On the motion of Mr. Picou, seconded by Mr. Griffith and carried the board agreed to re-elect Mrs. Sheila Miller as Secretary. On the motion of Mr. Picou, seconded by Mr. Griffith and carried nominations were closed.

The Floor was open for nomination of Treasurer. On the motion of Mr. Picou, seconded by Mrs. Miller and carried the board agreed to re-elect Mr. Dwight Savoie as Treasurer. On the motion of Mr. Picou, seconded by Mrs. Miller and carried nominations were closed.

There was no public comment.

On the motion of Mrs. Miller, seconded by Mr. Picou and carried the board approved the November 29, 2022 regular meeting minutes.

On the motion of Mrs. Miller seconded by Mr. Griffith and carried the board approved the treasurer's report.

On the motion of Mrs. Miller, seconded by Mr. Griffith and carried the board approved payment of the January 2023 bills and to transfer funds from Capital One to B1 Bank.

The Board reviewed the actuals and the budget.

On the motion of Mrs. Miller, seconded by Mr. Griffith and carried, the board amended the 2023 budget.

There was no correspondence.

There were no reports from commissioners.

There was no old business.

Under new business the board considered approval of the professional service contracts with Healthy Image and Computer One, considered approval of the cleaning services contract with Virginia Lejeune, President's authority to sign engagement letter's for audit with Gragson, Casidy, & Guillory LLC, President's authority to sign FTZ Operator's Agreement with Venture Global, discussed Jennifer Picou's resignation letter, Approval/ Updates for Port Board procedure manual, and AOC Park Lease Approval.

On the motion of Mrs. Miller seconded by Mr. Cox and carried the board approved the Healthy Image Professional service contract.

On the motion of Mrs. Miller, seconded by Mr. Picou, and carried, the board approved the Computer One professional service contract.

On the motion of Mrs. Miller, seconded by Mr. Griffith and carried, the board approved the cleaning service contract between the port and Virginia Lejeune.

On the motion of Mrs. Miller, seconded by Mr. Devall and carried the board gave the president authority to sign engagement letter's for audit with Gragson, Casidy and Guillory LLC.

On the motion of Mrs. Miller, seconded by Mr. Picou and carried the board gave the president authority to sign FTZ Operator's Agreement with Venture Global.

The board discussed Jennifer Picou's resignation letter and agreed to send her a thank you letter.

On the motion of Mrs. Miller, seconded by Mr. Griffith and carried the board approved the updates for the port board procedure manual.

On the motion of Mrs. Miller, seconded by Mr. Picou and carried the board approved the AOC Park Lease agreement.

Mrs. Kim Montie gave a staff report. She informed the board of several benefits of alliance support. She also explained to the board the AOC Park lease. She informed them of things regarding acreage, plots, and she explained the terms of each lease with each farmer/fisherman. Mrs. Montie informed the board of the FTZ Conference that her and Tianna Dunaway attended in New Orleans. She gave an update on her Washington D.C. trip. She also explained to the board her reason for change in the 2023 budget. The board stated that they approve for her to do more networking. The board approved for Mrs. Montie to attend the MPM/MPE certification course.

The next regular meeting will be scheduled for February 28, 2023, at 5 PM at the Cameron Parish Port Building.

There being no further business and upon motion of Mr. Cox seconded by Mr. Picou and carried, the meeting was declared adjourned.

APPROVED:

Howard Romero, Chairman
CAMERON PARISH PORT HARBOR & TERMINAL DIST.

ATTEST:

Sheila Miller, Secretary